



MARITIME SUPPORT SERVICES LIMITED

Title:	SAFETY TRAINING	Procedures No:	MSSL 013
Date	January 2015	Revision number:00	Page 1 of 3

1.0 TRAINING PROCESS

The information and training of personnel in terms of safety is a fundamental element for the effective implementation of the CoW process. The Company have adopted a pro-active approach to maintaining the highest level of HSE performance to which they will ensure all personnel receive comprehensive and appropriate training relevant to their job and to the requirements for the safe execution of the Control of Work procedures.

1.1 Training Matrix


A comprehensive matrix has been developed to ensure all personnel receive the requisite training commensurate with their position and level of accountability. The training requirement incorporates both onboard and shore based training programs.

1.2 Training Manager

Training is delivered by a qualified and competent trainer through an „In-house“ program using the HSE training matrix as the tool to ensure the appropriate training is delivered to the appropriate personnel commensurate to their discipline and roles and responsibilities.

1.3 Refresher Training

Refresher training is incorporated within design of this matrix to ensure the high level of competency is maintained. The personnel will be verified as to be maintaining the required level of competence relevant to their roles and responsibilities within the Control of Work process in order to establish the necessity for remedial training.

Controlled by:	MSSL HSEQM	
Approved by:	Managing Director	